

BERKELEY CITY COUNCIL AGENDA & RULES COMMITTEE SPECIAL MEETING MINUTES

MONDAY, NOVEMBER 28, 2022

2:30 P.M.

Committee Members:

Mayor Jesse Arreguin, Councilmembers Sophie Hahn and Susan Wengraf

Alternate: Councilmember Kate Harrison

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE

Pursuant to Government Code Section 54953(e) and the state declared emergency, this meeting will be conducted exclusively through teleconference and Zoom videoconference. The COVID-19 state of emergency continues to directly impact the ability of the members to meet safely in person and presents imminent risks to the health of the attendees. Therefore, no physical meeting location will be available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL <https://us02web.zoom.us/j/89020212227>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128** or **1-877-853-5257** (Toll Free) and Enter Meeting ID: **890 2021 2227**. If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Agenda & Rules Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

Roll Call: 2:33 p.m. All present.

Public Comment – 2 speakers

Review of Agendas

1. Approval of Minutes: November 21, 2022

Action: M/S/C (Hahn/Wengraf) to approve the minutes of 11/21/22.

Vote: All Ayes.

2. Review and Approve Draft Agenda:

a. 12/13/22 – 6:00 p.m. Regular City Council Meeting

Action: M/S/C (Hahn/Wengraf) to approve the 12/13/22 agenda with the changes noted below.

- *Item 19 Holiday Fund (Arreguin) – Councilmember Hahn added as a co-sponsor*
- *Item 20 BUSD Parking Project (Taplin) – Moved to Action Calendar*
- *Item 23 Bus Rapid Transit (Taplin) – Revised item submitted; referred to Facilities, Infrastructure, Transportation, Environment & Sustainability Committee*
- *Item 24 Song, Motto, and Flag (Bartlett) – Referred to Civic Arts Commission*
- *Item 25 Airplane Bottles of Alcohol (Bartlett) – Referred to Community Health Commission; Councilmember Hahn added as a co-sponsor*
- *Item 26 Year End Status (City Manager) – Moved to Action Calendar*
- *Item 27 Financial Condition (City Manager) – Moved to Action Calendar*

Order of Action Calendar

Item 21 Zoning Ordinance

Item 26 Year End Status

Item 22 Annual Appropriations Ordinance

Item 27 Financial Condition

Item 20 BUSD Parking Project

Vote: All Ayes.

3. Selection of Item for the Berkeley Considers Online Engagement Portal
– None Selected

4. Adjournments In Memory – None

Scheduling

5. Council Worksessions Schedule

- Special meeting for election and appointments called for 12/13/22 at 5:00pm
- Special virtual meeting for Housing Element called for 1/18/23 at 4:00pm

6. Council Referrals to Agenda Committee for Scheduling – received and filed

7. Land Use Calendar – received and filed

Referred Items for Review

8a. **Discussion Regarding Impact of COVID-19 (novel coronavirus) on Meetings of Legislative Bodies**

8b. **Analysis of Return to In-Person Meetings of City Legislative Bodies**

Action: 1 speaker. No action taken.

9. **Amending City Council Rules of Procedure & Order to Allow Policy Committee Track Items with Budget Referrals to be Referred to the Budget & Finance Committee and one Subject Matter Policy Committee**

From: Councilmember Hahn (Author)

Referred: November 21, 2022

Due: May 15, 2023

Recommendation: Adopt a resolution amending the City Council Rules of Procedure & Order to allow Policy Committee Track Items that include a Budget Referral to be assigned by the Agenda Committee to the Budget & Finance Committee and one additional Policy Committee.

Financial Implications: None

Contact: Sophie Hahn, Councilmember, District 5, (510) 981-7150

Action: 1 speaker. Discussion held regarding options for short term fixes including definition of “budget referral,” changes to Agenda & Rules procedures, and referring the budget portion of a “hybrid” item to the City Manager for tracking. Item continued to January 4, 2023.

10. **Discussion Regarding Design and Strengthening of Policy Committee Process and Structure (Including Budget Referrals)**

Action: 0 speakers. Item continued to the January 4, 2023 meeting as unscheduled business.

Unscheduled Items

11. **Strengthening and Supporting City Commissions: Guidance on the Development of Legislative Proposals**

12. **Discussion of Potential Changes and Enhancements to the City Council Legislative Process**

Items for Future Agendas

- **None**

Adjournment

Action: M/S/C (Arreguin/Hahn) to adjourn the meeting.

Vote: Ayes – Hahn, Arreguin; Noes – None; Abstain – None; Absent – Wengraf.

Councilmember Wengraf absent at 3:38 p.m.

Adjourned at 3:48 p.m.

I hereby certify that the foregoing is a true and correct record of the Agenda & Rules Committee meeting held on November 28, 2022.

Mark Numainville, City Clerk

Communications

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or policycommittee@cityofberkeley.info.